



FLATHEAD COUNTY, MONTANA

Position Vacancy Announcement

POSITION: Equipment Mechanic DATE OPENED: 1/7/2016

DEPARTMENT: Road Department CLOSING DATE: Until Filled

If you have any questions about this position vacancy, call: (406) 758 - 5790.

NUMBER OF POSITIONS OPEN: 1

BARGAINING UNIT: Operators - Road

☒ FULL TIME

☒ REGULAR
(YEAR ROUND POSITION)

IF APPLICABLE:

TRAINING WAGE: \$ _____ per _____

____ PART TIME

____ SEASONAL

STARTING WAGE: \$ 20.8418 per Hour

SALARY AT:

____ TEMPORARY

____ YEAR STEP: \$ _____ per _____

____ YEAR STEP: \$ _____ per _____

____ YEAR STEP: \$ _____ per _____

VISIT https://flathead.mt.gov/human_resources/downloads.php FOR BENEFIT INFORMATION.

TYPING TEST REQUIRED? NO ☒ YES _____ = _____ NET WORDS PER MINUTE

PLEASE NOTE: Any required typing or skills test must be completed before the position closing date and the certificate must be attached to your application. Certificates must have a completion date within 6 months of the date the application was submitted to the Flathead Job Service Workforce Center. Please contact the Flathead Job Service Workforce Center at (406) 758-6200 for information on how to complete the required test(s).

SEE ATTACHED JOB DESCRIPTION. Additional information:

- * This job is an operator's union position.
- * See attached job description for example of duties.
- * Looking for applicants with light, medium, & heavy duty equipment mechanic experience. Air brake and electrical certification. Additional mechanical experience, welding & fabrication a plus.
- * Summer shift 4-10 hour days 6:30-5:00 May to Oct. Winter shift 5-8 hour days 7:30-4:00 Nov to April.
- * Successful applicant must be able to obtain a Montana Commercial Driver's License, Type 1, Class A, required with endorsements for tanker.
- * Benefit package including retirement benefit, health insurance, paid vacation & sick days, paid holidays, etc.

APPLICATION FORMS FOR THIS POSITION CAN BE OBTAINED AT:

Flathead Job Service Workforce Center

427 First Avenue East

Kalispell, MT 59901

OR ON FLATHEAD COUNTY'S WEBSITE:

http://flathead.mt.gov/human_resources/jobs.php

ALL COMPLETED APPLICATIONS MUST BE RETURNED TO THE FLATHEAD JOB SERVICE WORKFORCE CENTER BY 5:00 PM ON THE CLOSING DATE. Application packets can be delivered to the address above or emailed to kalispelljsc@mt.gov. Faxed applications will not be accepted.

FLATHEAD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

EQUIPMENT MECHANIC

NATURE OF WORK:

Positions in this classification perform a variety of mechanical, preventative maintenance, and related work to insure the effective operation of vehicles and equipment.

The tasks performed require employees to exercise caution and safety when repairing and maintaining county vehicles and equipment and be alert for co-workers in the immediate work area. Work requires manipulative skills and dexterity in using a variety of tools, diagnostic equipment, and related apparatus. Tasks include overhauling and repairing gasoline and diesel powered automotive and heavy equipment, repairing brakes and transmissions, tuning engines, repairing hydraulic systems, and diagnosing all types of mechanical problems. Although the primary responsibility of the class is the mechanical repair of equipment, employees may be expected to modify and fabricate equipment and parts, weld broken parts not in stock, and maintain tools and the shop area in a clean and orderly condition.

Work is performed with considerable independence under the general direction of a supervisor who assigns work by work order or by oral or written instructions identifying the repair or service needed. Work is reviewed upon completion by personnel using the equipment for quality and timeliness of work performed and by the performance of the equipment, for conformance with established repair standards, and the quality of results obtained. This is a non-supervisory class, although direction of other employees on specific assignments may be provided.

Work is performed primarily indoors in a mechanical repair shop, although occasionally work is performed outdoors when equipment needs repairs or servicing at work sites.

Physical demands: (These guidelines may alter due to seasonal changes.)

Standing/Walking: Standing on feet frequently and walking occasionally is required.

Sitting: Occasionally when working on vehicles.

Lifting/Carrying: Frequently 10 to 50 pounds; occasionally 50 to 100 pounds.

Bending: Frequent bending is required.

Reaching: Occasional reaching above head and constant use of upper extremities with daily lifting and twisting of back.

Climbing: Occasional climbing of stairs.

Pushing/Pulling: Frequent pushing and pulling of equipment.

REPRESENTATIVE EXAMPLES OF WORK: (Only major tasks are identified for most positions; refer to position description for detailed listing of duties.)

Performs general mechanical overhaul and repair work on automobiles, trucks, tractors, backhoes, loaders, compactors, and related maintenance and construction equipment.

Inspects, adjusts, and replaces components and part including gear box motors, valves, pistons, drive trains, main bearing assemblies, tracks and rollers, and cooling, fuel, electrical, and exhaust systems.

Performs preventive maintenance on gas and diesel equipment; checks, repairs, or replaces brakes, lights, doors, windows, steering gear, fuel pumps, carburetors, electrical harnesses, generators, and alternators.

Adjusts and sets points, timing, voltage regulators, distributor point gaps and rotors; repairs and installs hydraulic controls; repairs and rebuilds hydraulic pumps and cylinders.

Welds and modifies equipment and fabricates parts, as needed; requisitions repair and servicing parts and supplies; maintains record of parts and supplies used in repairs and servicing.

Performs related work as assigned.

SELECTION FACTORS: (These factors will be the basis for selecting the most qualified applicants to be interviewed. Applicants selected for employment must satisfactorily demonstrate possession of these factors during and after a prescribed probationary period for continued employment.)

Knowledge of:

- The tools, equipment, and technology used in the repair and maintenance of motorized vehicles and equipment.
- The principals governing internal combustion and diesel engines.
- The occupational hazards and safety precautions of the mechanical trade.

Skill in:

- The use and care of tools, equipment, and materials of the mechanical trade.
- Diagnosing and repairing defects in automotive equipment.

Ability to:

- Diagnose mechanical, hydraulic, and electrical failures.
- Comprehend technical repair manuals.
- Perform repairs to motorized equipment
- Understand and execute oral and written instructions and to interpret plans and sketches.
- Establish and maintain effective working relationships with other employees.
- Demonstrate physical strength and agility sufficient to perform the work of the position.

GENERAL RECRUITMENT INDICATORS: (Person applying for a position in this class should have the following experience and/or training.)

High school diploma and three years of journey-level experience in the mechanical repair and overhaul of automotive or diesel equipment; or any equivalent combination of experience and training which indicates possession of the knowledge, skills, and abilities listed.

Must possess general tools for position.

Successful applicant must have or be able to obtain a Montana Commercial Driver's License, Type 1, Class A, required with endorsement for tanker.

Action
Adopted
Revised

Date
6/15/2000
10/6/2011

Reference
Commissioners' Minutes
Commissioners' Minutes